

# CLEVELAND COUNTY BUDGET BOARD

## MINUTES

DECEMBER 14, 2015

The regularly scheduled meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 14<sup>th</sup> day of December 2015 in the conference room at 122 E. Eufaula Street by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Mona Nelson, representing Vice-Chairman Jim Reynolds  
Tammy Belinson, Secretary  
Rhett Burnett, representing Sheriff Joseph Lester, Member  
Harold Haralson, Member  
Darry Stacy, Member  
David Tinsley, Member

Those absent were: Jim Reynolds, Vice-Chairman and Sheriff Joseph Lester, Member.

Others present were: Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Bryan Jenkins, Christi Morren, Mona Nelson, Earl Cox and Sarita Scott.

After the reading of the minutes of the Regular meeting of November 9, 2015 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. David Tinsley seconded the motion.

The vote was: Rod Cleveland, yes; Mona Nelson, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rhonda Hall, abstain; Harold Haralson, yes; Darry Stacy, yes; David Tinsley, yes. Motion carried.

### A. Items of Business:

1. Upon the recommendation of Commissioner Haralson **updates and discussion** on HR Department was deferred until after executive session.
2. No **updates** were presented at this time from the Purchasing Department.
3. Chairman Cleveland called for Discussion, Consideration and/or Action regarding **ADG**, a firm that provides architectural, engineering, planning and program management services.  
Darry Stacy said that the committee spoke to several companies and passed out information on ADG. He said that ADG has risen to the top and the information packet goes into detail what all they will do in assisting Cleveland County if selected. They basically will handle the entire program from start to finish.  
Tammy Belinson said that the plan that AIP put forth didn't take into consideration certain things in her office such as water leaking in the roof that ruined some books. Many of her needs have changed since then and will feel more comfortable having her needs reassessed.

Darry Stacy moved to hire ADG as the program management company.

Tammy Belinson seconded the motion.

The vote was: Rod Cleveland, yes; Mona Nelson, Tammy Belinson, yes; Rhett Burnett, yes; Rhonda Hall, yes; Harold Haralson, yes; Darry Stacy, yes; David Tinsley, yes.

Motion carried.

4. Rhonda Hall moved, seconded by Darry Stacy, to approve the following **Transfer of Appropriations:**

- a. From **Fair Board**, FF1B, Fair Board Personal Services Part Time, **\$.00**; FF1C, Fair Board Travel, **\$.00**; FF2, Fair Board M & O, **\$5,989.68**; FF3, Fair Board Capital Outlay, **\$.00** to **Fairgrounds**, FG1B, Fairgrounds Personal Services Part Time, **\$.00**; FG1C, Fairgrounds Travel, **\$.00**; FG2, Fairgrounds M & O, **\$5,989.68**; FG3, Fairgrounds Capital Outlay, **\$.00**;
- b. From **Sheriff**, CFBRE1A-300, Revolving Personal Services Detention, **\$1,500.00** to **Sheriff**, CFBJAG3, Justice Assistance Grant Capital Outlay, **\$1,500.00**; and
- c. From **County Commissioners**, CFLEPC2, Local Emergency Planning M & O, **\$5,000.00** to **County Commissioners**, CFLEPC3, Local Emergency Planning Capital Outlay, **\$5,000.00**.

The vote was: Rod Cleveland, yes; Mona Nelson, Tammy Belinson, yes; Rhett Burnett, yes; Rhonda Hall, yes; Harold Haralson, yes; Darry Stacy, yes; David Tinsley, yes.

Motion carried.

5. Tammy Belinson moved, seconded by Darry Stacy, to go into **Executive Session** for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public office or employee Pursuant to 25 O.S. 2001 307 B.1.

The vote was: Rod Cleveland, yes; Mona Nelson, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rhonda Hall, yes; Harold Haralson, yes; Darry Stacy, yes; David Tinsley, yes.

Motion carried.

6. At 11:15 am, the meeting is back from **Executive Session**, during such time the Budget Board members only discussed what was on the agenda and took no action or votes on the following: **Executive Session** for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public office or employee Pursuant to 25 O.S. 2001 307 B.1.

Harold Haralson moved, seconded by Darry Stacy, to **reconvene** from executive session.

The vote was: Rod Cleveland, yes; Mona Nelson, Tammy Belinson, yes; Rhett Burnett, yes; Rhonda Hall, yes; Harold Haralson, yes; Darry Stacy, yes; David Tinsley, yes.

Motion carried.

Harold Haralson moved, seconded by Tammy Belinson, to **hire** Steve Burdex on the following conditions: That his initial salary be \$56,000.00; he become PHR certified in (6) six months and (20) twenty hours of HR research annually; he pass a criminal background check; he does drug and alcohol testing and placed on one year probation.

The vote was: Rod Cleveland, yes; Mona Nelson, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rhonda Hall, yes; Harold Haralson, yes; Darry Stacy, yes; David Tinsley, yes.

Motion carried.

**B.** No **new business** was presented to the Board for discussion.

**C.** During **Board Members** about **County Business**, Tammy Belinson said the Christmas Parade went well and was a great time. She suggested getting better organized in getting a group float next year.

Chairman Cleveland said that AFLAC will be part of the benefit packet in 2016.

Darry Stacy said that the Courthouse should close unilaterally on December 31, 2015.

Each individual department should use their own prerogative to do whatever they want because it was not voted on as far as the day holiday schedule.

Harold Haralson said that they could do a press release.

Following that, Board members discussed courthouse security concerning an action plan and training.

**D.** No **comments** from the **public** were made.

**E.** There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at approximately 11:25 am. Tammy Belinson seconded the motion.

The vote was: Rod Cleveland, yes; Mona Nelson, yes; Tammy Belinson, yes; Rhett Burnett, yes; Rhonda Hall, yes; Harold Haralson, yes; Darry Stacy, yes; David Tinsley, yes.

Motion carried.